



F.D. Reese Christian Academy
"Bridging the Path to Excellence"

Student/Parent Handbook



2009 - 2010 School Year

In Frederick D. Reese's Own Words:

I was born during the days of harsh segregation in Selma, Alabama, yet, I can't recall a moment in my life when I felt controlled by my circumstances. Poverty was a fact of life for me and the majority of Selma's black residents. My family lived in a shot gun house on Weaver Street. We were poor, but there was no poverty of spirit. At age 13, I set out to find a job. Of course, no one was willing to hire an 8th grader so I volunteered to work as a mail carrier for a white man working for the railroad. I wasn't satisfied just transferring information. I was determined to learn the white man's job. He typed out forms with two fingers before freight cars would move out until certain information was abstracted and taken to the yard office. I eventually became good at typing and abstracting the information that the white man entrusted me to do much of his work.

Eventually, Mr. Carter paid me a small weekly wage. One day I was in the office alone wearing my shirt and tie - my usual attire - when I was visited by a white gentleman seeking an abstraction order to move his lumber. He resented my having to sign the necessary papers but he had no choice. No one else was there. He threw the papers down on the desk where I sat. I signed them, and smiled with pride as he walked out the door.

Realizing my worth, I asked Mr. Melton for a raise. That was taboo. "Who do you think you are?" he asked in anger. "You've gotten beside yourself." "Pardon me," I said, "here are your papers and stamps." He looked bewildered. "You might make a mistake and hit me and you'll be sorry." As I walked out the door, he said, "Oh Fred, I didn't mean it." "Whether you meant it or not," I exclaimed, "I'm gone." That was the first stand I took against racism. Others were to follow as I assumed other jobs and assumed leadership roles in high school. At the end of my senior year I was tempted by his offer to return to the railroad and work in all-white freight office for a salary of \$100 a week. That was a lot of money for a black man, especially a black teen. But, two days before Alabama State University began fall registration, I decided to go there and pursue a teaching career in Montgomery.

In the summer, I returned to work in Selma at Wilby Theater where blacks were restricted to the third floor. I cleaned all three floors. Initially a white woman checked to see if a single piece of popcorn was on the floor and used a white handkerchief to wipe to check for dust. I was determined to do my work so thoroughly that she could find nothing wrong. For three weeks she found nothing! She never checked my work again. I was later promoted to sell tickets in the black concession stand.

I graduated from college and returned to Selma to teach. In 1964 when the Public Accommodation Act was passed, I was determined to desegregate the same theater where I had worked as a janitor. We almost had a riot. When we went in, Jim Clark and his department surrounded the theater. It was so tense that the theater had to be closed. When it reopened the next day, I returned, purchased my ticket and took my seat. For the first time, I felt like a first class citizen. The

feeling would not last long, because I, along with most blacks, did not even have the right to vote. The right to vote was a stepping stone to the ultimate goal, economic empowerment and self determination...

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HOMWORK

Homework is an integral part of the school program at F.D. Reese Christian Academy. Homework is assigned to reinforce that which is taught in the classroom. Homework assignments are to be completed and are to be done neatly and on time. It is not the parents' responsibility to do the homework.

Parents should merely assist and/or supervise. The following guidelines are to be followed by each student in doing homework:

1. Homework is to be completed on time.
2. A student, who has been absent, is required to make up all regular assignments. A student absent one day has one day after returning to complete work. A student absent two days has two days to make up his work after returning. A student absent three days has three days to make up work after returning. In primary grades the parents must assume more responsibility in communicating with the teachers. Parents may contact the teacher for additional assistance. Any absence lasting more than three days is given special consideration and is handled on an individual basis.
3. Project assignments known in advance, which fall due during a pre-approved absence, are due on the day the student returns to school.
4. If a student misses a scheduled test for an appointment, and then returns to school, he/she will be expected to take the test after school.

REPORT CARDS/PROGRESS REPORTS

Report cards will be handed out approximately 3 school days after the completion of the nine- week period. Report cards are tools to aid students in the pursuit of academic achievement. They serve as a measurement of accomplishment for the student, parent, and teacher.

A midterm grade report will be sent home halfway through each grading period.

THE BRIDGE BUILDER

An old man, going a lone highway,
Came, at the evening, cold and gray,
To a chasm, vast, and deep, and wide,
Through which was flowing a sullen tide.
The old man crossed in the twilight dim;
The sullen stream had no fears for him;
But he turned, when safe on the other side,
And built a bridge to span the tide.
";Old man," said a fellow pilgrim, near,
"You are wasting strength with building here;
Your journey will end with the ending day;
You never again must pass this way;
You have crossed the chasm, deep and wide
Why build you a bridge at the eventide?"
The builder lifted his old gray head:
"Good friend, in the path I have come," he
said,
"There followeth after me today,
A youth, whose feet must pass this way.
This chasm, that has been naught to me,
To that fair-haired youth may a pitfall be.
He, too, must cross in the twilight dim;
Good friend, I am building the bridge for him."

~ Author - Will Allen Dromgooles ~

WELCOME

*“Fathers, do not provoke your children to anger, but bring them up in the discipline and instruction of the Lord.”
(Ephesians 6:4)*

The fight for Civil Rights has been a continuous one for Dr. Reese. As Selma’s Local Leader, he signed the invitation to officially invite Dr. Martin Luther King Jr. and the Southern Christian Leadership Conference to come to Selma/Dallas County and assist in the struggle for the right to vote. He marched with Dr. Martin Luther King Jr. before and after the historic Edmund Pettus Bridge confrontation and the Selma to Montgomery March, which led to the 1965 Voting Rights Act.

A three mile stretch of Highway 80 East, beginning at the Edmund Pettus Bridge, was named in his honor on May 27, 2000, “FREDERICK D. REESE PARKWAY”.

He presently serves as Chairman of the Citizens Advisory Council and the Selma/Dallas County Selma to Montgomery National Historic Trail Association, Inc.

On October 7, 2005, he was inducted into the National Black College Alumni Hall of Fame, Inc. at the Hyatt Regency in Atlanta,



Academics

SCHOOL HOURS

Building Open	6:00 AM
Before School Care	6:30 AM
FRDCA School Hours.....	8:00 AM — 3:00 PM
A.M. Pre-K.....	8:00 AM —11:00 AM
P.M. Pre-K.....	12:00 AM —3:00 PM
School Office	7:30 AM — 4:30 PM
After School Care	3:30 PM — 6:00 PM

PROGRAM

The program is designed for the average student to master skills in the following subject areas: Art, Bible, Grammar, History, Mathematics, Music, Penmanship, Phonics, Physical Education, Science, Spelling, and Reading.

CLASSROOM LEARNING ENVIRONMENT

One key to learning is the atmosphere in the classroom. Since parents and students are paying for the privilege of studying and learning, this privilege should not be taken away by other students. Therefore, all students are expected to conduct themselves in a way that will be conducive to learning and to the learning of all of their fellow students.

The following general rules will assist in establishing and maintaining a proper learning environment.

1. Each student is to bring necessary items to be adequately prepared for class
2. Students are to be in their seats, ready for class, when the bell rings.
3. All assignments are to be completed on time.

F.D. Reese Christian Academy Parents' Code

Our parents play a vital part in the total program of F.D. Reese Christian Academy. Cooperation between the school and parents is foundational to the best education for the child. We believe that the following code, when subscribed to by all our parents, would make F.D. Reese Christian Academy a school, which would truly honor the Lord and produce the finest education possible.

1. I will pray regularly for the teachers and administration of F.D. Reese Christian Academy.
2. I will cooperate fully in the educational function of FDRCA, doing my best to make Christian education effective in the lives of each of my children, that they may love and serve the Lord Jesus Christ for all their lives.
3. I will pay all my financial obligations to the school on or before the date they are due. If I am ever unable to pay on time, I will notify the school in advance, giving reasonable explanation for the delay and stating when the payment can be made.
4. I will assume volunteer duties and responsibilities for FDRCA as opportunities arise and as God provides the strength and time.
5. I will attend periodic meetings and parents' functions of the school.
6. If I become dissatisfied with FDRCA in any respect, I will try to resolve the matter with the person or persons involved rather than spreading criticism or holding a negative attitude in my heart. I will not criticize the school before my children. I will follow the biblical commands found in Matthew 18.
7. I will seek the advancement of FDRCA in all areas: spiritually, academically, and physically.
8. As an FDRCA parent, I recognize it is my privilege and responsibility to strive diligently toward observance of the above as God enables me by the power of His Holy Spirit.

Dr. Frederick Douglas Reese , Sr.

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He presently serves as pastor of the Ebenezer Baptist Church in Selma. He is also Moderator of the Old Shady Grove District Baptist Association and a member of the National, State and Southwest District Conventions.

Dr. Reese is married to the Alline Toulas Crossing. They are the parents of five children: Frederick Jr., Valerie,

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In order to protect the trust extended to us, we ask that parents support the aims and ideals of F.D. Reese Christian Academy and bring any questions and/or criticisms to the administration so that they may be appropriately reviewed.

Parents are free to ask for a conference with individual teachers at any time, and they may also make arrangements through the school office to visit classes if so desired.

Regularly scheduled conferences are scheduled after the first and third-quarter grading periods.

For a child to be a student at F.D. Reese Christian Academy, it is required that the family regularly attend the services of a Bible-believing church.

PARENTS HELPING OUT

There is plenty of opportunity for parents to get involved in the school. Room mothers, chaperones on field trips, volunteers in the lunchroom and office, along with many other opportunities to help out. If you work or other responsibilities do not enable you to help out – then become a prayer support for the school. As individuals get involved in different aspects of the school it is amazing to see the growth and development of relationships, programs, morale, and ownership in parents, students, faculty, and staff. Our desire at FDRCA is to build a strong bond between the family and the school. These are just some suggestions to help us build that bridge.



PARENTAL SUPPORT

According to God's revealed Word, F.D. Reese Christian Academy is not to replace the parental and local church training God requires. The goals of F.D. Reese Christian Academy and the goals of each family must be in harmony for proper development in a child's life. In order to strive towards these spiritual, moral, and academic goals, parents are asked to help us by trying to follow the guidelines below.

1. To provide an environment at home that is free from overt worldliness and philosophies contrary to Biblical teachings (Romans 12:2).
2. To sign and support the school's "Parent/ Cooperation Agreement" form (Amos 3:3).
3. To teach and encourage good study habits at home (II Timothy 2:15).
4. To encourage regular attendance and involvement in a local Bible-believing church (Hebrews 10:25).
5. To support F.D. Reese Christian Academy's authorities, policies, and procedures, and if an issue arises, to go directly to the party involved in order to resolve any conflict or misunderstanding (Matthew 18:15).
6. To not undermine and criticize the teachers, administration, or other parents in the eyes of children or other parents (Ephesians 4:29).
7. To speak the truth in love and in the spirit of meekness (Ephesians 4:15).

PARENT-TEACHER CONFERENCE

At F.D. Reese Christian Academy, we believe that parents are biblically responsible for their children's education (Deuteronomy 6:6-9). We are thankful for the trust and confidence parents place in us by giving us a part of the responsibility in the training of their children.

Purpose Of This Handbook

.A. Education is more than knowing how to make a living; it should stress how to live. We pray that each student will mature and conform to the image of Christ, helped by the education he receives here at F.D. Reese Christian Academy.

We live in a society of confusion where many do *"that which is right in their own eyes."* God, however, is the author of order. The administration recognizes that there may be some difference of standards among school families and realizes that some of our institutional standards will be different from some people's personal standards, *"Each person must be fully convinced in his own mind."* (Romans 14:5b). But after prayerful and careful consideration, the administration has determined policies and guidelines that will teach order, respect, and self-discipline and be conducive to spiritual development and the testimony of this school, trying to represent Christ in our society. It is our goal that these policies reflect life in the "real world" as much as possible. Each student should keep in mind that having rules does not mean the school is inflexible and uncaring.

B. All parents are encouraged to read and be familiar with the handbook. We desire to train all students, but we can only work with students who obey and parents who support the guidelines set forth in this handbook. We do not expect our students to be perfect, but, we urge students to strive for spiritual maturity.

C. Handbooks tend to be viewed negatively, but it is our hope that students will recognize the positive aspects and benefits as well. Handbooks often stress externals involving our life and testimony, but one must be careful not to determine spirituality by externals alone. Observance of the school's regulations only partially fulfills one's responsibilities to God. Willingness to abide by the rules of the school is indicative of spiritual maturity and is generally characteristic of students who are committed to serving the Lord with their lives (Galatians 5:22, 23).

D. This handbook is designed to help the student adjust to school life easily. It is a source of information and instruction for the student.

INTRODUCTION

The faculty of F.D. Reese Christian Academy is made up of dedicated Christians serving the Lord through the ministry of Christian education. All full-time teachers are members of a Bible believing church. All of the faculty are well-qualified both spiritually and academically and have been carefully and prayerfully selected.

The school provides training at the preschool and kindergarten levels. We realize that apart from divine leadership and wisdom, it would not be possible to attain these goals, therefore, we request your daily prayers.

This handbook is divided into nine sections: Philosophy, Admission, Finance, Parental Support, Conduct, Discipline, Attendance, Academics, and General Information.



ATTITUDE

All students and teachers are to try and maintain a Christ-like attitude at all times. Constant or repeated complaining, repeated violation of rules and regulations, and a critical spirit are unacceptable. No student should ridicule or mock other students, school rules or school personnel. If improper attitudes persist after parents have been contacted, probation, suspension or expulsion will result. A proper Christ-like attitude prevails only as we give ourselves to consistent daily devotions and prayer.

CARE OF SCHOOL EQUIPMENT

God has richly blessed the school and has provided every item found in the school. As every Christian is a steward for God, it is expected that each student treat school property with care and respect. Students are urged to help keep floors and grounds free of paper and other unsightly materials. Each student is given a daily task to help maintain the cleanliness of our building.

All school-owned textbooks must be suitably covered in order to preserve them as long as possible. Teachers will assist students in this area.

Students are not to borrow materials or clothing from fellow students or from the school without proper permission from the owner or authority involved.

The cost of defacement of or damages to school property will be assessed to the offending student(s). The individual causing willful damage will be disciplined and required to make restitution.

CHURCH ATTENDANCE

In accordance with the clear biblical teaching concerning the local church (Hebrews 10:25), each student and parents and/or guardians are expected to **regularly attend** the services of a Bible-believing church.

MISCELLANEOUS ABSENCE INFORMATION

1. When it becomes necessary for the parent to take the child out of class for a medical appointment or other excused reason, the release of the student must first be made through the office. The student should bring a note from home to the office, and the office personnel will issue an early dismissal form to leave school. If the student returns later that day, he must report to the office again and sign in, at which time a pass will be issued to return to class. When the parent picks them up, they must do so through the office. We will call the child to the office when the parent gets to school.
2. When they return, the parent can take them right to their classroom.
3. Any absences during a previously announced homework due date, project, test will necessitate the student turning in his assignment or taking the test his first day back to school if all material on the test was presented or announced before his absence.
4. No refunds on tuition are made because of absenteeism.
5. The student, whether present or not, is held responsible for all assignments, classroom lectures, notebooks, tests, homework, etc. It is, however, the **parent's responsibility** to keep up with assignments even though a teacher will assist in any way possible. Any absence may and probably will affect the student's grades.



PHILOSOPHY

*"...and you will know
the truth and the truth
will make you free."
(John 8:32)*

The purpose of F.D. Reese Christian Academy is to encourage Christ likeness in every student. To accomplish this purpose we want to provide conditions whereby boys and girls can receive the truth of God's Word to develop Christ-like attitudes and actions. Jesus instructed His disciples in John 8:32, "And you will know the truth, and the truth will make you free," Not only is it our objective to teach the truth, but also to teach our students how to apply the truth wisely to their own lives. In John 16:13 we are promised that "when He, the Spirit of truth, comes, He will guide you into all the truth."

Our Christian school has the responsibility to provide the best possible education. A Biblical worldview in the vital areas of life, spiritual growth, education, personal self-discipline, and patriotism, must be strongly stressed to each student during his years of training. We desire to minister to the needs of the whole child and to promote his spiritual and moral growth, academic and intellectual progress, and physical and social development.

Additionally, our Christian school is to be an extension of the Christian home and church, and thus provide a continuity of training for Christian young people. We, as Christian educators, desire to train each student to accept individual responsibility to God for his actions and to challenge him to glorify God in every facet of his life.

GOALS

Since F.D. Reese Christian Academy's goal is Christ-likeness, there are four areas in a young person's life that we seek to develop.

Spiritually ~

"Let the word of Christ richly dwell within you..." (Colossians 3:16)

- To lead each child to personal acceptance of Jesus Christ as Savior
- To enrich the child's devotional life
- To develop a well-balanced and Christ-like personality
- To awaken a realization that God has a purpose and plan for each life
- To help students understand the blessings of choosing to please God and the consequences of choosing to please oneself
- To develop from Scripture the ability to find help independently
- To give knowledge, love, and understanding of the Bible
- To instill a sense of responsibility for the lost that will lead to intelligent witnessing

Mentally ~

"Have this attitude in yourselves which was also in Christ Jesus" (Philippians 1 2:5)

- To develop a mind-directed and not a feeling-directed life
- To develop a positive reaction to life
- To discover and develop individual aptitudes
- To cultivate analytical thinking and a priority-directed life
- To impart a command of common knowledge and skill

Socially ~

"For not one of us lives for himself" (Romans 14:7)

- To instill a loyalty to Jesus Christ in all things and at all times
- To develop an understanding of the student's place and

ATTENDANCE

ABSENCES

Education consists of academic progress as well as development of a self-disciplined, consistent life. Self discipline produces dependability in the student's character. Attendance and punctuality are essential in developing successful class work and good character. In order for each student to receive a well-rounded education it is essential that he/she be in regular attendance. Parents are encouraged not to ask their child to be excused from school for reasons other than sickness or death in the immediate family. The following policies regarding student absenteeism will be in effect.

Excused Absences

The following are considered excused absences:

1. Illness
2. Bereavements
3. Medical or dental appointments (non-school time appointments are recommended)
4. School approved activity

Parents are expected to call the school office by 9:00 a.m. on the day that their child is absent. Additionally, when a student returns from an absence, a note stating the reasons, date(s) of absences(s), and signature of a parent/guardian must be submitted at the school office. Office personnel will call the parents if a note is not received.

UNEXCUSED ABSENCES

All absences that do not meet the definition of an "excused" or "preapproved" absence will be considered unexcused.

DRESS CODE

Students at F.D. Reese Christian Academy are required to wear the Official School Uniform. This consists of khaki pants, skirts, skorts, shorts, or jumpers with white, or burgundy polo or oxford shirts. Additional clothing, i.e. sweaters, full zipper hoodie, must be a part of the school color code (white or burgundy). Coats are not allowed to be worn in the classroom. No jeans, sweats or exercise pants are allowed except on designated school celebration days. Shirts and blouses are to be worn tucked inside the pants at all times. Belts are to be worn. Any type of shoe may be worn except backless shoes, but tennis shoes must be worn for Physical Education classes and recess.

When uniforms are not required, we encourage all students to be young ladies and gentlemen.

The following standards will apply:

- Shorts and skorts should not be any higher than 2 inches from the top of the knee
- See through, fishnet or midriff-exposing shirts or blouses are not to be worn.
- Clothing that advertises alcoholic beverages, tobacco, drugs or is a questionable or offensive nature is not to be worn.
- Narrow strap blouses, halter tops or tight spandex bicycle pants or clingy materials should not be worn to school.
- Absolutely, no sagging pants!! Shirts must be tucked in pants.
- Coats should be removed and proper layers of clothes should be worn.
- Boys are not allowed to wear earrings.
- Students should display good hair and body hygiene.
- Hats should be removed upon entering the building.

When a student reports to school out of uniform, the parent or guardian will be notified immediately. The parent will be asked to bring the student the appropriate school uniform.

obligations in the family

- To help the child share his Christian responsibility as a citizen for the welfare of every group to which he belongs
- To awaken and foster missionary responsibility toward all men
- To cultivate a welcoming, inviting environment for everyone, regardless of ethnicity.

Physically ~

“Present your bodies a living and holy sacrifice, acceptable to God” (Romans 12:1)

- To develop a respect for the body as a temple of the Holy Spirit
- To teach intelligent care of the body
- To encourage the yielding of the body as an instrument for God's use



DOCTRINAL STATEMENT OF FAITH

1. We believe the Bible to be the only authoritative Word of God.
2. We believe that there is one God, eternally existent in three Persons: Father, Son and Holy Spirit. He is omnipotent, omniscient and omnipresent.
3. We believe in the deity of our Lord Jesus Christ, in His virgin birth, in His sinless life, in His miracles, in His vicarious and atoning death through His shed blood, in His bodily resurrection, in His ascension to the right hand of the Father, and in His personal return in power and glory.
4. We believe that for the salvation of lost and sinful men, regeneration by the Holy Spirit is absolutely necessary.
5. We believe that salvation is by grace through faith alone.
6. We believe faith without works is dead.
7. We believe in the present ministry of the Holy Spirit, by whose indwelling the Christian is enabled to live a godly life.
8. We believe in the resurrection of both the saved and the lost--they that are saved to the resurrection of life and they that are lost to the resurrection of damnation.
9. We believe in the spiritual unity of all believers in our Lord Jesus Christ.

DISCIPLINE

Discipline is a major area of concern in the Christian home, the Christian school, and the Christian life. Without proper discipline a Christian will never achieve God's will in his life. Imposed discipline (outer discipline) helps to build self discipline (inner discipline).

F.D. Reese Christian Academy expects its students to be changing and growing. Each student should try to make choices that please God. We expect students to exhibit respect for God, family, teachers, fellow students, and country.

Discipline of students is a joint responsibility of the parents, teachers, administration, and students. Parents who cannot support the discipline standards of FDRCA should reconsider having their child attend. This will prevent the child from being placed in a position of conflict between the parent and the school. We welcome your questions, your comments, and your suggestions, but any changes in policy must reflect spiritual principles and/or the best interests of the school.

Most minor discipline problems which occur in the classroom are handled by the teachers. Other problems are referred to the administration, which may impose some form of discipline and/or counseling.

We consider attendance at FDRCA a privilege and welcome constructive suggestions. However, the administration reserves the right to ask a student to withdraw at any time it believes the student is having a detrimental effect upon the spiritual, social, or scholastic atmosphere of the school.

Students should receive permission from the School Office before using the phone.

SCHOOL OFFICE HOURS

Office hours are 7:30 a.m. to 4:30 p.m. Monday through Friday.

VISITOR POLICY

F.D. Reese Christian Academy welcomes parents at any time during the school year. However, visitors must stop by the school office to check in and arrange for a classroom visit. Parents and visitors are not to go to the lunchroom or classrooms while school is in session unless by scheduled visit. Please report to the school office for assistance. Lunches, homework, books, and other items may be left at the school office to be delivered to the student. This practice will eliminate classroom disruptions. We request that parents and other guests refrain from smoking in the school or on school property.

WITHDRAWAL POLICY

We ask that when first considering withdrawal from school, the parent contact a member of the administration before a final decision is reached. After the appointment, when the final decision is made to withdraw a "Withdrawal Form" will need to be signed by the parent and dated, along with the return of all books, before a student is considered officially withdrawn. Business arrangements for withdrawal of students must be made in the office by the parent. Records cannot be released to another school until all bills are paid and all school-owned textbooks and materials have been returned. Withdrawals from school **must be made in person** through the school office where a withdrawal from will be completed to finalize record transfers and financial obligations. Parents are responsible for the full semester tuition if student is withdrawn during the semester for any reason other than moving.

ADMISSION

ADMISSIONS POLICY

F.D. Reese Christian Academy accepts students who are willing to accept Faith's doctrinal and philosophical statements without regard to race, color, and national or ethnic origin. Final approval is based on an interview with each family and the administration. All prospective students must be present during the interview.

The requirements for kindergarten and first grade admission are as follows:

- Pre-K: 4 years old on or before September 1 of that school year
- Kindergarten: 5 years old on or before September 1 of that school year

Parents are required to sign a Parent Cooperation agreement expressing their support of the school's program. A student or family who does not cooperate or agree with the purpose and program of the school will not be admitted or allowed to remain in school.

Enrollment is not finalized until the following steps have been completed:

1. Completion of all application forms, including reference forms, immunization form and payment of the application fee.
2. The student and his parents or guardians must subscribe to the principles and procedures of F.D. Reese Christian Academy.
3. Completion of any necessary testing
4. Each student, with his parents or guardians, must meet with the administration for a personal interview.

ORIENTATION

At the beginning of each school year there is an orientation meeting for the parents of all students enrolled in FDRCA. We would appreciate having both parents attend this very important meeting.

NONDISCRIMINATORY POLICY

F.D. Reese Christian Academy admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities, generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions, scholarship, and other school administered programs.

“FRIENDS OF THE ACADEMY”

Friends of the Academy is a group of parents and interested friends who have indicated a desire to be a special help to F.D. Reese Christian Academy through daily prayer and regular financial contributions for the ongoing operation of the school. Membership is open to anyone with a desire to promote and support F.D. Reese Christian Academy.

School he is well enough to participate in physical education classes.

2. All prescription drugs and nonprescription medication (including aspirin) must be left with a note at the office to be administered by them.
3. Parents should send only enough medication for school hours. Office personnel will not be responsible for accumulated prescriptions and will dispose of them after two weeks.
4. Office personnel will not dispense any medication without written parental authorization.
5. Please notify the office in case of hepatitis, meningitis, rubella, measles, lice, pink eye, or other communicable diseases. Students will not be allowed to attend classes while they are contagious.

F.D. Reese Christian School cannot be responsible for injuries incurred on school properties or during school-related functions.

INCLEMENT WEATHER

School closings and delays are announced on 98.7 FM (WASK) and on WLFI TV Channel 18. Parents should not call the school office or school personnel to find out if school is closed.

LOST AND FOUND ITEMS

All articles found at the school are placed in the lost and found closet where they may be reclaimed at any time. Throughout the school year students will be notified that all found articles not claimed by the end of each month will be taken to “Good Will”. Students are encouraged to mark all personal items that are brought to the school.

PHONE USAGE

The school phones are for business use only. Please do not call and ask to speak to a student unless it is an emergency.

General Information

ARRIVAL AND DEPARTURE TIME

No student is to be in the school building without staff supervision.

It is recommended that no student be at school before 6:30 a.m. Teachers will be in their classrooms at 7:45 a.m. each school day. Students arriving before 7:40 a.m. must report to the early arrival room, and students arriving before 7:30 a.m. must sign up for child care after making the appropriate financial arrangements in the school office. Early morning child care opens at 6:30 a.m. Students who remain after the regular dismissal time must be involved in the after school child care program, which is available until 6:00 p.m. with additional fees (see rate sheet).

EMERGENCY DRILLS

Drills are conducted periodically for the safety of our students. Routes for evacuation have been designated and posted in each room to enhance safety. When a fire alarm rings, listen to your teacher's instruction and move quickly, yet calmly, through your designed route. Upon leaving the building, remain with your class and teacher so that attendance may be taken. In the case of tornadoes or other emergencies, students will be moved to safe areas within the building. In the case of a lock-down drill, students will be kept in their classroom with the doors locked. Students will remain out of view until the lock-down drill is completed. Every possible precaution will be taken for the safety and protection of students.

HEALTH DEPARTMENT REQUIREMENTS

In order to align with health department requirements, the following policies are adhered to:

1. As a general rule, when a student is well enough to attend

CONDUCT

F.D . Reese Christian Academy students are expected to seek to live above reproach in all aspects of their daily life. Respect for God, country, family, teachers, fellow students, peers, and property is a part of every Christian's testimony.

PRINCIPLES OF CONDUCT AT F.D. REESE CHRISTIAN ACADEMY

1. Disrespect or disobedience to any authority will not be accepted.
2. Respect for personal, peer and school property is expected. Damages will be the personal responsibility of those involved in causing the damage. Intentional destruction of property may be a cause for dismissal.
3. Lying, cheating, or stealing are unacceptable.
4. Yelling, horseplay, fighting and general misconduct are unacceptable whether on the playground, bus, hallways or classrooms.
5. Children are encouraged to use "yes, sir", "no, sir", and "yes, ma'am", "no, ma'am" when answering adults.
6. School property is not for general use by students unless permission is acquired from school personnel.
7. We encourage parents to faithfully teach their children biblical truth and to cultivate godly standards in the home.

Over the years we have found that the movies, TV, videos, and music a student enjoys away from school can either be helpful or detrimental to their overall Christian development. While we have no intention of dictating specific standards in those areas, we assume that parents who want their child to have a Christian atmosphere at school will work equally hard to create a similar atmosphere at home.

RESPECT FOR AUTHORITY

Proper respect is to be shown to all faculty and staff members whether in the halls, classroom, or off school grounds. A student is expected to answer any inquiry of a faculty or staff member (or anyone acting in an official capacity) courteously, fully, audibly, and with a proper title (Ephesians 6:1,2; Hebrews 13: 7,17; I Thessalonians 5:12, 13).

SOLICITATION PROHIBITED

Solicitation is forbidden at FDRCA without the specific approval of the administration. This includes the selling of tickets, candy, distribution of political material, or circulation of petitions.



FINANCE

FINANCIAL POLICIES

Tuition can be paid on a 10 or 12 month payment schedule. If tuition is not paid by the tenth of the month, it is understood that a late fee of \$25.00 will be automatically assessed. Report cards will not be released until all bills are current. Accounts must be current by the tenth of the following month or the student(s) may be dismissed until the school bill is brought up to date.

F.D. Reese Christian Academy reserves the right to dismiss any student who does not cooperate with educational and disciplinary programs. A full semester's tuition is due if a student attends any part of that semester; this would include withdrawals or dismissals. All fees are nonrefundable. A student's account must be current to receive a report card at the end of each semester.

F.D. Reese Christian Academy is a private, not-for-profit corporation. Income from tuition and fees is insufficient to cover fully the cost of operating the school. Interested individuals or corporations are invited to contribute to the operation of the school via gifts for general expenses or by providing scholarships for deserving students who would otherwise be unable to afford such training. An endowment program has been set up which will help toward student scholarships and increasing the salary and benefits for our teachers.

Please feel free to contact the school office if you have any questions or need to make special arrangements. The school office is open Monday through Friday, 7:30 a.m. to 4:30 p.m.